



# Tent Rental Agreement

## Deposits and Cancellations

Cancellations are permitted until 14 days prior to rental date with a full refund of all deposits made. Cancellations made within the 14 days are subject up to a 50% cancellation fee. We require a 50% deposit on all rentals to secure your order and then payment in full 14 days prior to rental date. A valid credit card number must be provided for all rentals and a 25% Pre-Authorization (up to a maximum of \$250) will be taken on the renter's credit card for all rentals over \$100. The renter is responsible for any/all damaged or missing items and extra cleaning charges. Any extra charges will be applied directly to the renter's credit card. It is our goal to finalize all contracts within 14 business days of return date. \*Charge accounts do not require deposits or pre-authorizations.

## Insurance

It is the responsibility of the renter to carry insurance for all items rented. Rental items are not covered under All In One Party Shop's insurance once it is out of our possession. The renter assumes all responsibility for all damages to rented equipment and agrees to release All in One Party Shop Ltd., its directors, officers, shareholders and employees from any and all claims for damages to property or bodily injury.

If you receive any of your rental items in non-satisfactory condition, this must be reported by midnight of the event day. Anything not reported by then will be the responsibility of the renter.

**We will not credit the renter for any/all unused items after they leave our possession.**

If any items are missing when the rental is returned, the renter will have one week to return these items. If the items are not returned the renter will be billed for the replacement cost of the missing or damaged item(s). Any items returned after a contract has been closed will be subject to a 25% restocking fee.

All rentals must be returned in the same containers/racks they go out in, extra charges will apply if any are missing/damaged. And extra charges will apply for wax removal off of any of our rental items.

## Tents and Tent Accessories

- Free standing marquee and frame tent prices include local delivery, set up, strike and local pick up and should not be set up, moved or taken down by anyone other than our delivery crew.
- Do not use crepe paper or streamers to decorate any part of the canvas, windows, cross cables or poles.
- Do not use staples, pins, nails or tape of any kind on the canvas or windows. If tape is used on the cross cables or poles it must be removed prior to our crew returning for pick up or additional cleaning charges will apply.
- Do not let bare light bulbs touch the canvas or windows and if you are using an outdoor heater, it must be kept a safe distance from the canvas.
- Do not use a grill, barbeque, a fire or an open flame under or up wind from the tent as soot and grease stains the material. Additional cleaning or replacement charges will apply if this occurs.
- Our crew must be informed if you have a septic field or underground irrigation before delivery, as we may need to use stakes to anchor the tent structure to the ground.
- Additional cleaning charges will apply if tent comes back in less than satisfactory condition.

## Delivery Services

- Our delivery charges are for door to door services only. Cartage charges may be applied if necessary.
- Delivery and pick up times are approximate and cannot be guaranteed.
- If rental items are not prepared for pick up at scheduled time range, additional pick up charges may be applied.
- All marquee and frame tents will be staked into the ground to keep it secure, if the tent cannot be staked, weights will be used at an additional cost to the renter. Weights need to be arranged prior to delivery.

Read, understood and agreed,

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Reservation Number

\_\_\_\_\_  
Name on Reservation

\_\_\_\_\_  
Name (Please print)

\_\_\_\_\_  
Signature