

all in one
PartySHOP
event rentals
Create. Decorate. Celebrate.

Rental Agreement

Deposits and Cancellations

Cancellations are permitted until 14 days prior to rental date with a full refund of all deposits made. Cancellations made within the 14 days are subject up to a 50% cancellation fee. We require a 50% deposit on all rentals to secure your order and then payment in full 14 days prior to rental date. A valid credit card number must be provided for all rentals and a 25% Pre-Authorization (up to a maximum of \$250) will be taken on the renter's credit card for all rentals over \$100. The renter is responsible for any/all damaged or missing items and extra cleaning charges. Any extra charges will be applied directly to the renter's credit card. It is our goal to finalize all contracts within 14 business days of return date. *Charge accounts do not require deposits or pre-authorizations.

Insurance

It is the responsibility of the renter to carry insurance for all items rented. Rental items are not covered under All In One Party Shop's insurance once it is out of our possession. The renter assumes all responsibility for all damages to rented equipment and agrees to release All in One Party Shop Ltd., its directors, officers, shareholders and employees from any and all claims for damages to property or bodily injury.

If you receive any of your rental items in non-satisfactory condition, this must be reported by midnight of the event day. Anything not reported by then will be the responsibility of the renter.

We will not credit the renter for any/all unused items after they leave our possession.

If any items are missing when the rental is returned, the renter will have one week to return these items. If the items are not returned the renter will be billed for the replacement cost of the missing or damaged item(s). Any items returned after a contract has been closed will be subject to a 25% restocking fee.

All rentals must be returned in the same containers/racks they go out in, extra charges will apply if any are missing/damaged. And extra charges will apply for wax removal off of any of our rental items.

Dishes/Flatware/Food Service and Bar Items

-All dishware, flatware, and food service items must be rinsed with water before returned, or a rinsing fee (\$25-100) will be charged depending on the size of the order. The renter does not need to wash the rental items.

Linen

- Laundry service is included in the linen rental price, however, charges will be applied for excess spot cleaning.
- A \$10 charge (per piece) will apply for any linen returned with wax on it.
- If damaged, full replacement cost of the linen will be charged to the renter for and not limited to the following: cigarette or burn holes, staple holes and/or tears of any kind, grease, dirt, ink stains, and/or mildew.
- To help prevent mildew, linen must be completely dry before stored in containers. Damp linen plus tightly packed and sealed linen equals mildew

Tables and Chairs

- Do not use staples, duct tape or packing tape on tables or chairs, any other tape used must be removed before returning. Any food or drink spillage is to be cleaned off of the table prior to returning.
- Felt pads may be used under table and chair legs to protect floors, but must be removed before returning.
- Additional charges will apply for any extra cleaning or maintenance required after your rental is returned.
- Some weight restrictions may apply to rental chairs and other equipment, please ask for details.

Delivery Services

- Our delivery charges are for door to door services only. Cartage charges may be applied if necessary.
- Delivery and pick up times are approximate and cannot be guaranteed.
- If rental items are not prepared for pick up at scheduled time range, additional pick up charges may be applied.

Read, understood and agreed,

Date Signed

Reservation Number

Name on Reservation

Name (Please print)

Signature